

February 11, 2008

**City of Milton-Freewater
City Council Minutes**

The Council of the City of Milton-Freewater met in regular session Monday, February 11, 2008 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley, Steve Irving, Brad Humbert and Youth Councilor Patsy Sandoval.

Staff members present were: City Manager Linda Hall, City Recorder Leanne Steadman, Police Chief Doug Boedigheimer, Code Enforcement Officer Angie McColley, Public Works Superintendent Dave Bradshaw, Electric Superintendent Mike Charlo, Fire Chief Shane Garner, Finance Director Dave Richmond, Sergeant Darren Richman, Corporal Greg Stallings, Officers Scott Hays, Pat Garrett and Alan Parker, Debbie Stack, Rick Rambo, Richard Jolly, Greg Olsen, Dave Saager and Sam Hubbard.

Citizens present were: Christine Boedigheimer, Catherine Anderson, Dorothy Heard, Merle Sherman, Robert Guerrero, Billie Luke, Garry Hendricks, Linda Luke, Ann Jolly, Pam Hays, Karen Hayes, Mike and Julie Hetterley, Ron Hayes, Anna LaGrand, Tammy Hernandez, Mary LeGrand, Barb Hayes, Jeff Hayes, Bill and Susan Albee, Sally Olsen, Larry Luke, Sarah Hsy and Ms. Simmons.

Press member Melanie Hall of the Valley Herald was present.

CONSENT CALENDAR ITEMS:

The consent calendar items consisted of minutes from the January 14, 2008 regular council meeting, Accounts Payable from January 8 – February 6, 2008. Councilor Kelley motioned to approve the consent calendar items. Councilor Chesnut seconded the motion which passed unanimously.

PRESENTATIONS:

PURPLE HEART AWARD TO OFFICER SCOTT HAYS

Police Chief Doug Boedigheimer presented Officer Scott Hays with the Purple Heart Award in recognition of his service in the face of danger in responding to a felony arrest on December 14, 2007.

Chief Boedigheimer commended the other officers and city workers at the meeting by saying he felt they are unsung heroes in every sense of the word and just because they were not receiving a medal does not mean they are not also heroes. He felt they are the city's badge of courage that can be worn and be very proud of.

Mayor Key said as a council they could not be more proud of the actions of that day on December 14, 2007.

Officer Scott Hays said the city has been very kind and he was very happy to be there to except the award.

RECOGNITION AND THANK YOU TO CITY CREWS WORKING JANUARY 4, 2008 STORM RECOVERY

City Manager Hall said she wanted to offer her thanks in recognition to all city employees for risking their life in working during the January 4, 2008 storm. She stated one of the things she was most impressed with that day was that there were no jurisdictional lines that day, no job descriptions, there wasn't anyone saying, "that's not my job" everyone just pitched in and helped where help was needed.

Electric Superintendent Mike Charlo introduced Rick Rambo and Richard Jolly who were at the meeting. Mr. Charlo said he had Ms. Hall ride around with him to show her all the damage and different things going on in the City on that day.

Line foreman Rick Rambo said he would like to thank the management team for going out on Saturday and for stopping and talking to each lineman and showing their support. He also thanked other departments for helping out with traffic control and closing off roads.

Richard Jolly of the electric department said it's very fortunate that storms like the January 4, 2008 did not happen very often in our area like they do on the coast. He stated it's a privilege to work for the city.

Police Chief Boedigheimer, Public Works Superintendent Dave Bradshaw, Finance Director Dave Richmond and Fire Chief Shane Garner stood up and told about the great job their departments did and how proud they were of them.

Ms. Hall read off some of the names of city employees who helped during the storm they were as follows; Mike Charlo, Rick Rambo, Richard Jolly, Don Groshong, Bill Daugherty, Shannon Brownie, Richard Gannon, Pat Didion, Tina Kain, John Udenberg, Barbara Chadek of the electric department and Mike Watkins who also helped in trouble shooting the electrical system problems, Mike use to work for the electric department and is now the Community Development Supervisor. The Public Works employees were Scott Amon, Tony Anfison, Steve Birdwell, Dave Bradshaw, Bryon Carson, Beau Chester, Bryan DeBeaumont, Ole Donsen, Terry Lee, Krista Oliver, James Olsen, Manual Ramirez, David Robertson, Craig Garfield, Emilio Sandoval, Tim Smock, Troy Turner, Ken Weis, Rich Worden and Mike Brannon. The Fire Department employees were Shane Garner, Greg Olsen, Dave Saager and Sam Hubbard. The Finance Department employees were Laurie Bubar, Marta Lomeli, Luke Billings and Dave Richmond. The Police Department employees were Doug Boedigheimer, Sergeant Richman, Marcus Goodwater, Jon Roberts and also the dispatchers on duty. Ms. Hall said even though not every person's name was read that she wanted to thank each and every employee for the great job they did on the day of the January 4th storm and she couldn't be more proud of everyone.

REQUEST FOR COMMUNITY ASSISTANCE FROM INTERIM HORIZON CEO, BILL ALBEE

Mr. Albee stated, with the untimely death of Horizon's CEO Rick Currin, he has been asked by the Horizon Board to be the interim CEO to help with the financial obligations of Horizon Project. In doing so he had come across a project that was done at the Golf Course which added restrooms between the restaurant and the Golf Pro Shop Office. The project totaled \$27,500 at which time Rick Currin using Horizon Project Inc. took out a

loan to fund this project. There were donations and George Gillette held a couple of tournaments a year which he donated the proceeds to help pay down the loan, which it did to the current payoff of \$14,000. Mr. Albee asked council for consideration of paying some or all of the balance of the loan to clear Horizon of the financial burden for the remodel that was done on a public building.

Councilor Chesnut said that the request certainly needed to be addressed and he asked for a full concurrence to direct staff to do a full study on the situation and bring it back before council during the regular budget process.

Councilor Humbert, Councilor Woods and Councilor Kelley said they concur with Councilor Chesnut.

Mr. Albee said speaking on behalf of Horizon the consideration is certainly appreciated.

OLD BUSINESS:

**ORDINANCE NO. 946 AMENDING CITY CODE TITLE 8, CHAPTERS 4 & 5
REGARDING ANIMAL CONTROL REGULATIONS – INTRODUCTION AND FIRST
READING**

Police Chief Doug Boedigheimer and Code Enforcement Officer Angie took the podium, Ms. McColley started out by saying she felt the ordinance going before council is a very workable document and had implemented the changes that had gone before council in the past. Chief Boedigheimer explained that any breed specific language had been taken out of the ordinance, he also concurred with Ms. McColley in agreeing that the ordinance is a very workable document.

Councilor Chesnut said the change to the “wild” portion of the ordinance certainly made sense to him, he said it would leave open the point of contingent of how much “wolf” or “coyote “ makes a dog wild.

Ms. McColley addressed Councilor Chesnut’s comment by saying there are grounds to fall back on by the reference of the National Association of State Public Health Veterinarians on what their standards are in reference to the “wild” hybrid animals.

Council Humbert moved that Ordinance #946 be introduced by title only and full reading waived. Councilor Kelley seconded the motion which passed unanimously. The City Manager then read the ordinance by title. The council then introduced the first reading of Ordinance #946 Amending City Code Title 8, Chapters 4 & 5 Regarding Animal Control Regulations.

NEW BUSINESS:

**RESOLUTION NO. 2070 AUTHORIZING CITY MANAGER’S SIGNATURE TO
AN AGREEMENT WITH UMATILLA COUNTY FOR PLACEMENT OF AN
ELECTION BALLOT DROP BOX**

Ms. Hall said she was approached by Umatilla County Elections Manager Patti Chapman who asked if the City would allow the placement of an outdoor drop box for election ballots to be placed in the west city hall parking lot. Ms. Hall thought this would be a great

idea, and after consulting with staff, it was agreed to have the drop box located in line with the other drop boxes in the parking lot.

Councilor Kelley had a concern that more than ballots would get dropped into the box. She asked if there would be a way to lock the box and clearly mark “for ballots only”.

Ms. Hall said this concern had been brought up at a department head meeting and the suggestions were to have the drop box completely locked up to where nothing could be dropped into it when ballots were not being collected. Ms. Hall said she would have to contact Ms. Chapman to find out her recommendations of what would happen if something other than ballots were deposited in the drop box. Ms. Hall stated she certainly would not want the liability of having a key to the box plus there are probably a lot of regulated procedures for the drop box and who would have access to it.

Councilor Chesnut suggested that the drop box slot would not be big enough for a library book to be deposited in it and it could only be big enough for an envelope. One solution would be to make the slot very small, with only enough space big enough for the ballot to fit through.

Councilor Kelley moved to adopt Resolution No. 2070 Resolution Authorizing Signature to Intergovernmental Agreement with Umatilla County Elections Department for Placement of a Ballot Deposit Drop Box, Councilor Humbert seconded the motion which passed unanimously.

RESOLUTION NO. 2071 AUTHORIZING CITY MANAGER’S SIGNATURE TO AN AGREEMENT WITH NET ASSETS CORPORATION FOR LIEN SEARCH SERVICES

RESOLUTION NO. 2072 AMENDING CITY FEE SCHEDULE BY THE ADDITION OF A \$25.00 FEE PER TAX LOT FOR LIEN SEARCHES

Finance Director Dave Richmond said Net Assets Corporation is a lien search service. Some neighboring cities are using this company and are very happy with the service. Currently when lien searches are received from the title companies they must be looked up manually by staff. By contracting with Net Assets Corporation, all the city information would be uploaded to the secure website of the Corporation. The title companies would then go to the website and do their lien searches. Net Assets would invoice the city on a monthly basis on the number of lien searches performed at \$10.00 each. In turn the city would bill the title companies \$25.00 for each tax lot searched. The city would then realize \$15.00 for each tax lot. Along with that request for contracting with Net Assets was the Resolution No. 2072 which would amend the city fee schedule by the addition of the \$25.00 tax lot fee for lien searches that would be charged to the title companies. Currently there is no charge from the city to title companies for this service.

Councilor Kelley moved to adopt Resolution No. 2071 Authorizing City Manager’s signature to an agreement with Net Assets Corporation for lien search services. Councilor Humbert seconded the motion which passed unanimously.

Councilor Kelley moved to adopt Resolution No. 2072 Amending City fee schedule by the addition of a \$25.00 fee per tax lot for lien searches. Councilor Humbert seconded the motion which passed unanimously.

RESOLUTION NO. 2073 FAIR HOUSING REQUIREMENT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT

AUTHORIZATION FOR SIGNATURE OF AN UPDATED GRIEVANCE PROCEDURE FOR FILING A DISABILITY DISCRIMINATION COMPLAINT

Ms. Hall explained both Resolution No. 2073 Fair Housing requirement and authorization for signature of an updated grievance procedure were both requirements for the State of Oregon Community Development Block Grant program. These updates must be approved and adopted by the governing body as part of the requirements to receive the grant.

Councilor Humbert moved to adopt Resolution No. 2073 Fair Housing requirement for the Community Development Block Grant. Councilor Chesnut seconded the motion which passed unanimously.

Councilor Kelley moved to authorize a signature to an updated grievance procedure for filing a disability discrimination complaint. Councilor Humbert seconded the motion which passed unanimously.

APPOINTMENT OF LIBRARY BOARD, PLANNING COMMISSION, BUDGET AND RECREATION COMMITTEE VACANCIES

Mayor Key announced he was proposing the re-appointment of incumbents for the Recreation Committee; Susan Dohrmann, George Gillette and Markie McRae.

Councilor Humbert moved to approve the re-appointment of the incumbents for the Recreation Committee. Councilor Chesnut seconded the motion which passed unanimously.

MANAGER'S REPORT

Ms. Hall shared a letter from Jeannie Lamon-Ehmer, renter of the Carnegie Library, complimenting the work of Public Works employees Craig Rouse, Troy Turner and Terry Lee. She stated how impressed she was with these employees as being very respectful, courteous as well as accommodating to her needs while still working diligently to complete the overwhelming and unpleasant task within the time constraints. She felt the job was done with pride and the workmanship reflected the image her business has tried to portray.

Ms. Hall reported that the new general ridership bus had been ordered and should be delivered around July or August. She stated Teresa Dutcher had done a great job along with the city mechanic, Jim Olsen, on developing the specifications of the bus. The city is piggybacking on some purchasing authority from the State of Oregon so there was no request for proposal.

The Golf Course Restaurant request for proposals had been sent out and will close on Friday February 15, 2008.

Ms. Hall updated council on the Economic Opportunity Analysis Grant application, explaining the city is moving forward on that program. She stated the application will be submitted soon. The scope of work for the analysis would be from city limits and would also include the surrounding community.

The Planning and Community Development Departments hosted their first North Main design standards meeting last week. The meeting went very well and she felt that staff did a great job of keeping the meeting very positive.

Ms. Hall and Chief Boedigheimer spoke about the tragic incident that happened in Kirkwood Missouri at a city council meeting in which a disgruntled citizen opened fire at the meeting killing five people and injuring another two. Ms. Hall said the Police Chief had written some preliminary recommendations of security to consider that would be brought forward to council at a later date.

Councilor Chesnut asked City Manager Hall to please give an overview of the Economic Opportunity Analysis.

Ms. Hall replied by saying this analysis would be done by an outside agency who would know the current and future market trends, they would be analyzing infrastructure and current zoning they would also have knowledge about particular businesses and what they are looking for in their site locations. The State would be supplying the money for the city to go out for a "RFP" to hire a consultant.

Councilor Irving suggested looking at a transient tax again, he said it had been brought before council before in the past and he felt it needed to be studied again and put on a future agenda.

Councilor Woods said he had a concern that the transient tax would only affect one business.

Councilor Kelley replied by saying the tax would also affect the RV parks and Bed and Breakfast Inns.

Council directed Ms. Hall to restudy the transient tax issue again and bring it back before council at a future date.

There being no further business, the meeting was adjourned at 8:17 p.m.

Lewis S. Key, Mayor